

A Community Partnership between Alvord Educational Foundation and Alvord Unified School District

**Alvord Educational Foundation
C/O Alvord Unified School District
9 KPC Parkway, Corona, CA 92879
www.alvordeducationalfoundation.org**

ENRICHMENT GRANT APPLICATION

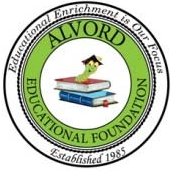
2017-2018

FOR TEACHERS AND STAFF
OF THE ALVORD UNIFIED SCHOOL DISTRICT

THE ALVORD EDUCATIONAL FOUNDATION ENRICHMENT GRANT PROGRAM SEEKS TO PROMOTE EXCELLENCE
IN EDUCATION BY PROVIDING COMMUNITY AND FINANCIAL SUPPORT TO TEACHERS AND STAFF.

IMPORTANT DATES

APPLICATIONS DUE	SEPTEMBER 26, 2017
RECIPIENTS NOTIFIED	OCTOBER 26, 2017
PHOTOS/DOCUMENTATION DUE	1ST WEEK OF MAY, 2018



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ENRICHMENT MINI-GRANT APPLICATION FOR TEACHERS, STAFF AND STUDENTS OF ALVORD UNIFIED SCHOOL DISTRICT

ALVORD EDUCATIONAL FOUNDATION MISSION

THE ALVORD EDUCATIONAL FOUNDATION (AEF) IS A NON-PROFIT, NON-POLITICAL ORGANIZATION FORMED IN 1985 AND COMPOSED OF CONCERNED CITIZENS FROM OUR COMMUNITY. IT IS DEDICATED EXCLUSIVELY TO THE BENEFIT OF THE STUDENTS OF THE ALVORD UNIFIED SCHOOL DISTRICT. THANKS TO GENEROUS CONTRIBUTIONS FROM ALVORD STAFF, THE COMMUNITY AND COMPANY SPONSORS, AEF HAS BEEN ABLE TO SUPPORT MANY ADDITIONAL SCHOOL ACTIVITIES.

THE ALVORD EDUCATIONAL FOUNDATION GRANT PROGRAM RECOGNIZES AND PROMOTES EXCELLENCE WITHIN THE CLASSROOM FOR TEACHERS, STAFF AND STUDENTS. THIS AEF PROGRAM PROVIDES AVAILABLE FUNDS, HELPING TO BRING IDEAS TO REALITY FOR OUR STUDENTS.

CONSIDERED APPLICANTS

ONLY TEACHERS AND STAFF OF THE ALVORD UNIFIED SCHOOL DISTRICT MAY APPLY FOR THE AEF ENRICHMENT GRANT PROGRAM.

ENRICHMENT GRANT INFORMATION AND GUIDELINES

- ❖ APPLICATIONS ARE AVAILABLE ON AEF'S WEBSITE AT WWW.ALVORDEDUCATIONALFOUNDATION.ORG.
- ❖ APPLICATIONS MUST BE COMPLETED **IN THE SPACE PROVIDED** ON THE FORM (PLEASE PRINT) AND **RECEIVED IN HARD COPY IN THE AEF MAILBOX** AT THE DISTRICT MAILROOM BY THE FINAL APPLICATION DATE. **LATE APPLICATIONS WILL NOT BE ACCEPTED.**
- ❖ ONLY PROJECTS WITH STANDARDS-BASED EDUCATIONAL CONTENT ADHERING TO AUSD INSTRUCTIONAL GUIDELINES WILL BE CONSIDERED.
- ❖ PREFERENCE WILL BE GIVEN TOWARDS PROJECTS THAT FOCUS ON INCREASING STUDENT PARTICIPATION AND ACHIEVEMENT.
- ❖ PREFERENCE WILL BE GIVEN TOWARDS PROJECTS THAT HAVE COMMUNITY INVOLVEMENT.
- ❖ PREFERENCE WILL BE GIVEN TOWARDS PROJECTS THAT INVOLVE A LARGER STUDENT GROUP.
- ❖ EACH CLASS, SPORT OR ORGANIZATION MAY SUBMIT A SINGLE GRANT.
- ❖ THE EMPHASIS SHOULD BE ON STUDENT ACTIVITIES & INVOLVEMENT. WE ARE PLEASED TO FUND REQUESTS INVOLVING MULTIPLE-USE BOOKS OR MUSIC, CLASSROOM OR SPORTS EQUIPMENT, ART MATERIALS, TICKETS TO EVENTS, ETC. MATERIALS THAT WILL BE USED MULTIPLE TIMES BY STUDENTS AS PART OF A LARGER PROJECT IN ANY AREA OF STUDY.
- ❖ THE FOLLOWING **WILL NOT** BE CONSIDERED FOR GRANT FUNDING:
 - BUS COSTS, SUBSTITUTE TEACHER COSTS, SALARIES, COLLEGE CREDITS OR WORKSHOPS FOR STAFF MEMBERS.
 - ACTIVITIES SUPPORTING COLLEGE VISITATIONS EXCEPT FOR 11TH GRADERS.
 - CLUB/SPORTS/COMPETITION FEES OR CAMPS.
 - TABLETS, COMPUTERS OR FURNITURE (INSIDE & OUTSIDE).
 - CLASSROOM OR SCHOOL BUILDING REPAIRS
 - EXPENDABLE ITEMS (IE: T-SHIRTS, UNIFORMS, COSTUMES, SNACKS, FREEBIES, GIFTS, PRIZES, PERSONAL STUDENT ITEMS).

ENRICHMENT GRANT FUNDING LIMIT

AEF ENRICHMENT GRANTS HAVE AN OVERALL LIMIT OF \$1000. COST-EFFECTIVE PROJECT PROPOSALS ARE HEAVILY FAVORED. GRANTS MAY BE PARTIALLY FUNDED

ENRICHMENT GRANT REQUIREMENTS

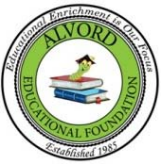
- ❖ RECIPIENTS WILL BE **REQUIRED** TO SUBMIT A SHORT EVALUATION PARAGRAPH AND ONE/TWO PHOTOGRAPHS OF THE PROJECT TO AEF BY EARLY MAY OF THAT SCHOOL YEAR. THE PARAGRAPH SHOULD BE EMAILED AND PHOTOGRAPHS SENT BY TEXT OR MESSAGE FOR MEDIA USE.
- ❖ AEF WILL MAKE A PRESENTATION ON THE GRANT WINNERS BEHALF TO THE SCHOOL BOARD. RECIPIENTS MAY TO ATTEND.
- ❖ SMALL AMOUNTS OF REMAINING GRANT FUNDS MAY BE USED TO PURCHASE CLASSROOM SUPPLIES AT THE DISCRETION OF THE RECIPIENT AND SCHOOL PRINCIPAL. ITEMS SHOULD BE PURCHASED FOR USE IN CURRENT SCHOOL YEAR. FUNDS MAY NOT BE USED TO PURCHASE COMPLETELY DIFFERENT ITEMS.
- ❖ GROUPS NOT SUBMITTING EVALUATIONS ON TIME MAY BE REMOVED FROM CONSIDERATION THE FOLLOWING SCHOOL YEAR.

APPLICATION DUE DATE, SUBMISSION AND GRANT NOTIFICATION

- ❖ ALL APPLICATIONS MUST BE SENT **IN HARD COPY**. US MAIL MUST BE POSTMARKED ON OR BEFORE THE DUE DATE. APPLICATIONS SUBMITTED THROUGH INTER-DISTRICT MAIL OR IN PERSON (TO THE ALVORD DISTRICT OFFICE MAILROOM) MUST BE RECEIVED ON OR BEFORE THE DUE DATE AND NO LATER THAN THEIR 2PM CLOSING TIME.
- ❖ PLEASE **ADDRESS YOUR ENVELOPES TO ALVORD EDUCATIONAL FOUNDATION (NOT "AEF" SO THEY AREN'T MISPLACED IN "AEA" MAILBOX)**.
- ❖ APPLICATIONS SHOULD BE SUBMITTED OR MAILED TO:

ALVORD EDUCATIONAL FOUNDATION
C/O ALVORD UNIFIED SCHOOL DISTRICT
9 KPC PARKWAY, CORONA, CA 92879

- ❖ GRANT RECIPIENTS WILL BE NOTIFIED BY EMAIL AND/OR AEF WEBSITE AND FACEBOOK POSTINGS.



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- DESCRIBE THE STANDARDS AND EDUCATIONAL GOALS YOUR PROJECT WILL ACCOMPLISH:

- DESCRIBE THE METHODS AND ACTIVITIES YOU WILL USE TO ACCOMPLISH YOUR PROJECT:

- DESCRIBE HOW YOU WILL GRADE YOUR PROJECT OUTCOME TO DETERMINE EFFECTIVENESS:

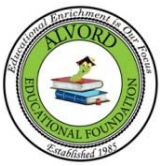
- DESCRIBE ANY COMMUNITY PARTICIPATION:

❖ PROJECT TIMELINE:

- PROVIDE A BRIEF TIMELINE OF YOUR PROJECT FROM BEGINNING TO END, INCLUDING SENDING A FINAL EVALUATION PARAGRAPH AND PHOTO(S) TO AEF BY MAY OF THE CURRENT SCHOOL YEAR (EITHER IN HARD COPY TO THE ADDRESS LISTED OR EMAILED TO THE WEBSITE).

❖ PROJECT BUDGET – PLEASE ATTACH THE FOLLOWING:

- PROVIDE THE TOTAL BUDGET AMOUNT NEEDED TO COMPLETE THIS ENTIRE PROJECT
- ATTACH A QUOTE OR AN ITEMIZED LIST OF PROJECTED COSTS OF YOUR PROJECT (INCLUDING SOURCES, TAX & DELIVERY)



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ENRICHMENT GRANT APPLICATION SCORING RUBRIC

THE SCORING RUBRIC PROVIDES A SET OF QUANTITATIVE GUIDELINES FOR APPLICATIONS OF EXEMPLARY QUALITY. THE RUBRIC IS NOT A CHECKLIST OF APPLICATION QUALITIES, RATHER IT IS A DESCRIPTIVE APPROACH TO MAXIMIZE THE POTENTIAL OF EACH APPLICATION, PROVIDE DETAILED DESCRIPTIONS OF EACH PROJECT AND TO ENSURE THE MOST IMPARTIAL APPROACH TO GRADING EACH APPLICATION.

CRITERIA	4	3	2	1
<p><u>NEED:</u></p> <p>CLEARLY DEFINED NEED CONSISTENT WITH INCREASING STUDENT PARTICIPATION AND ACHIEVEMENT.</p>	<ul style="list-style-type: none"> ✓ CLEARLY DEFINED NEED. ✓ INCREASES STUDENT PARTICIPATION. ✓ INCREASES STUDENT ACHIEVEMENT. 	<ul style="list-style-type: none"> ✓ CLEARLY DEFINED NEED. ✓ INCREASES STUDENT PARTICIPATION. ✓ NO/LITTLE INCREASE IN STUDENT ACHIEVEMENT. 	<ul style="list-style-type: none"> ✓ NEED IS DEFINED BUT NOT ADDRESSED. ✓ NO/LITTLE INCREASE IN STUDENT PARTICIPATION. ✓ NO/LITTLE INCREASE IN STUDENT ACHIEVEMENT. 	<ul style="list-style-type: none"> ✓ NEED IS UNDEFINED. ✓ NO/LITTLE INCREASE IN STUDENT PARTICIPATION. ✓ NO/LITTLE INCREASE IN STUDENT ACHIEVEMENT.
<p><u>GOALS:</u></p> <p>EDUCATIONAL GOALS ARE WELL DEFINED, CLEARLY OBTAINABLE AND MEASURABLE. OUTLINE TO DETERMINE PROJECT EFFECTIVENESS IS ESTABLISHED.</p>	<ul style="list-style-type: none"> ✓ GOALS ARE DEFINED, OBTAINABLE AND MEASURABLE. ✓ PROJECT EFFECTIVENESS IS STATED AND MEASURABLE. 	<ul style="list-style-type: none"> ✓ GOALS ARE DEFINED AND OBTAINABLE BUT LACKS MEASURABILITY. ✓ PROJECT EFFECTIVENESS IS STATED AND MEASURABLE. 	<ul style="list-style-type: none"> ✓ GOALS ARE DEFINED AND MAY BE OBTAINABLE BUT LACKS MEASURABILITY. ✓ PROJECT EFFECTIVENESS IS STATED BUT LACKS MEASURABILITY. 	<ul style="list-style-type: none"> ✓ GOALS AND MEASURABILITY ARE NOT DEFINED. ✓ PROJECT IS POSSIBLY EFFECTIVE OR NOT DEFINED AND LACKS MEASURABILITY.
<p><u>METHODS AND ACTIVITIES:</u></p> <p>METHODS AND ACTIVITIES ARE INSTRUCTIONALLY SOUND AND ADHERE TO TEACHING STANDARDS.</p>	<ul style="list-style-type: none"> ✓ METHODS ARE RESEARCH BASED INSTRUCTIONALLY SOUND. ✓ STANDARDS AND BENCHMARKS DEFINED. 	<ul style="list-style-type: none"> ✓ METHODS ARE INSTRUCTIONALLY SOUND. ✓ STANDARDS AND BENCHMARKS DEFINED. 	<ul style="list-style-type: none"> ✓ METHODS ARE IDENTIFIED. ✓ STANDARDS AND BENCHMARKS SUPPORTED BUT NOT DEFINED. 	<ul style="list-style-type: none"> ✓ METHODS ARE NOT IDENTIFIED. ✓ STANDARDS AND BENCHMARKS ARE NOT CITED.
<p><u>GOAL EVALUATION:</u></p> <p>ESTABLISHED METHODS TO EVALUATE PROJECT GOALS.</p>	<ul style="list-style-type: none"> ✓ PROJECT HAS AN EVALUATION COMPONENT. ✓ METHODS OF EVALUATION SPECIFIED. ✓ PROJECT HAS SPECIFIC EVALUATION ACTIVITIES. 	<ul style="list-style-type: none"> ✓ PROJECT HAS AN EVALUATION COMPONENT. ✓ METHODS OF EVALUATION SPECIFIED. ✓ EVALUATION ACTIVITIES NOT ADDRESSED. 	<ul style="list-style-type: none"> ✓ PROJECT HAS AN EVALUATION COMPONENT. ✓ METHODS OF EVALUATION NOT ADDRESSED ✓ EVALUATION ACTIVITIES NOT ADDRESSED. 	<ul style="list-style-type: none"> ✓ PROJECT EVALUATION METHODS NOT ADDRESSED.
<p><u>COMMUNITY/PARENT INVOLVEMENT:</u></p> <p>PROJECT HAS SPECIFIC ACTIVITIES TO INVOLVE THE COMMUNITY AND PARENTS.</p>	<ul style="list-style-type: none"> ✓ SPECIFIC INVOLVEMENT ACTIVITIES OUTLINED. 	<ul style="list-style-type: none"> ✓ GENERAL INVOLVEMENT ACTIVITIES OUTLINED. 	<ul style="list-style-type: none"> ✓ REFERENCES INVOLVEMENT ACTIVITIES. 	<ul style="list-style-type: none"> ✓ INVOLVEMENT ACTIVITIES NOT ADDRESSED.
<p><u>TIMELINE:</u></p> <p>THE PROJECT TIMELINES IS FEASIBLE AND INCLUDES ALL PROPOSED GRANT ACTIVITIES.</p>	<ul style="list-style-type: none"> ✓ REALISTIC TIMELINE IS STATED. ✓ ACTIVITIES LINKED TO TIMELINE. 	<ul style="list-style-type: none"> ✓ REALISTIC TIMELINE IS STATED. ✓ ACTIVITIES NOT LINKED TO TIMELINE. 	<ul style="list-style-type: none"> ✓ TIMELINE IS NOT REALISTIC. ✓ ACTIVITIES NOT LINKED TO TIMELINE. 	<ul style="list-style-type: none"> ✓ TIMELINE NOT INCLUDED.
<p><u>BUDGET:</u></p> <p>BUDGET IS CLEARLY ITEMIZED AND INCLUDES ALL PROPOSED GRANT ACTIVITIES.</p>	<ul style="list-style-type: none"> ✓ ITEMIZED BUDGET. ✓ BUDGET MATCHES ACTIVITIES. ✓ SOURCES OF INCOME CLEARLY STATED. 	<ul style="list-style-type: none"> ✓ BUDGET PROVIDED. ✓ BUDGET MATCHES ACTIVITIES. ✓ SOURCES OF INCOME STATED. 	<ul style="list-style-type: none"> ✓ BUDGET UNCLEAR. ✓ BUDGET MATCHES ACTIVITIES. ✓ SOURCES OF INCOME NOT STATED. 	<ul style="list-style-type: none"> ✓ NO BUDGET. ✓ ACTIVITIES UNMATCHED. ✓ SOURCES OF INCOME NOT STATED.
<p><u>AEF PROMOTION:</u></p> <p>PROJECT HAS SPECIFIC OUTLINES TO PROMOTE AND PUBLICIZE AEF.</p>	<ul style="list-style-type: none"> ✓ SPECIFIC ACTIONS TO PROMOTE AEF. 	<ul style="list-style-type: none"> ✓ GENERAL ACTIONS TO PROMOTE AEF. 	<ul style="list-style-type: none"> ✓ ACTIONS TO PROMOTE AEF REFERENCED BUT UNCLEAR. 	<ul style="list-style-type: none"> ✓ NO PROMOTION OF AEF.